

Searching/Registering for Classes Using WebAdvisor

University Advising



Searching/Registering for Classes Using WebAdvisor

Looking up the schedule of classes for a term and registering for them through WebAdvisor can be a little confusing the first time you use it. This guide will walk you through the steps and screens necessary for figuring what is being offered, what you want to take, and how to register for your classes.

CAUTION: There are some small, but necessary, details to follow to make sure you are fully registered for the courses you want. Be sure to follow these directions precisely and completely. If you run into any problems or get stuck, your advisor can help you rectify the problem.

Sign in to WebAdvisor

You can get to WebAdvisor from the VWU home page by clicking on [MyBeacon](#) and then on WebAdvisor. Once there, click the red box labelled “Students” and enter your login credentials.

VIRGINIA WESLEYAN UNIVERSITY

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CURRENT/UPCOMING TERM DATES:

Spring 2020 Semester: January 27, 2020 - May 12, 2020

Spring 2020 Mini Session 1: January 27, 2020 - March 18, 2020 (Degree Completion and Graduate Students only)

Spring 2020 Mini Session 2: March 23, 2020 - May 12, 2020 (Degree Completion and Graduate Students only)

Summer 2020 Session 1: May 26, 2020 - June 23, 2020 (4 weeks)

Summer 2020 Session 2: May 26, 2020 - August 14, 2020 (12 weeks)

Summer 2020 Session 3: July 6, 2020 - August 14, 2020 (6 weeks)

Summer 2020 Session 4: May 18, 2020 - July 2, 2020 (Online Session Only)

Summer 2020 Session 5: July 6, 2020 - August 21, 2020 (Online Session Only)

Fall 2020 Semester: August 24, 2020 - December 11, 2020

Fall 2020 Mini Session 1: August 26, 2020 - October 16, 2020 (Degree Completion and Graduate Students only)

Fall 2020 Mini Session 2: October 21, 2020 - December 11, 2020 (Degree Completion and Graduate Students only)

Welcome Dylan!

Search for Courses or Log In to access complete menu options

The Information Technology Services Department provides WebAdvisor access to campus patrons. Use of this product constitutes acceptance of the University's Acceptable Use Policy. In addition, keep in mind the following:

You must keep your WebAdvisor password confidential. If your WebAdvisor password is used in an abusive manner, you will be held responsible.

STUDENTS:

- Start with LOG IN tab at top.
- Then, click on red Students box.

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WebAdvisor_{3.1}
POWERED BY DATATEL

Find the Registration Menu on the main page

Once you're logged in, you see the menu page with all the different functions of WebAdvisor. For finding and registering for courses, we're just concerned with "Registration" section.

CURRENT STUDENTS - WEBADVISOR FOR STUDENTS MENU Welcome

[Web Study Application](#) [VVU Facilities Work Order](#)

The following links may display confidential information.
All students must update their Emergency Contact info NOW!!!

Attention: You will not be able to access your schedule if you haven't completed the following tasks since JULY 1st:

- Your Emergency Contacts
- Your Student College Policy Documentation Agreement
- Our Title IX Presentation and Test

When you click the "My Class Schedule" link in the "Registration" Section below, you will be redirected to any unfinished tasks. After all of the tasks are completed you will be given access to your schedule.

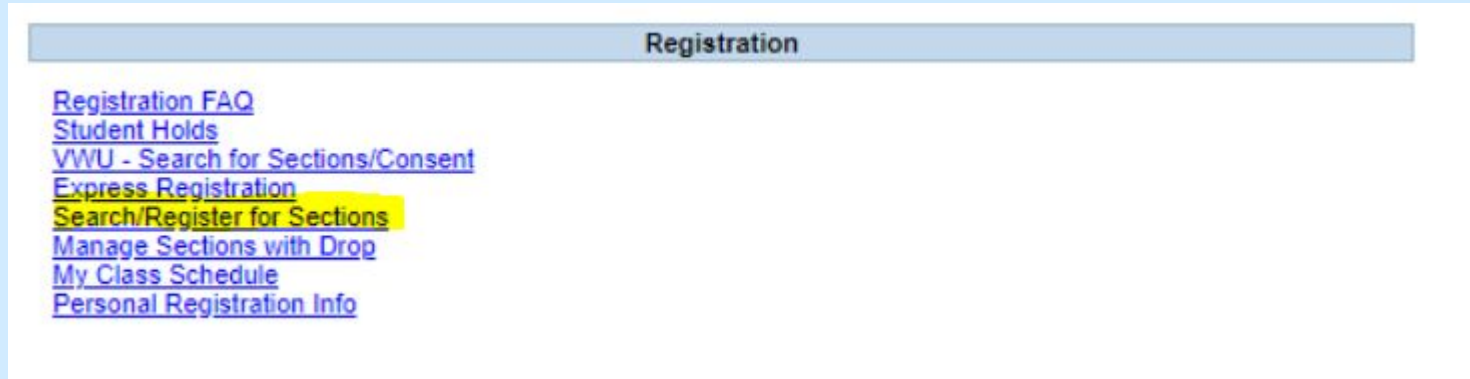
If not completed, you may click on the "Title IX Presentation and Test - Intro Screen" link under the "Web Miscellaneous Programs" section below for quick access.

Many thanks for your participation!

Financial Aid	Academic Profile
Work Study Earnings Self Service Financial Aid	Program Evaluation (Degree Audit) Test Summary Official Transcript Request Status My VVU Profile Grades Academic History Report Placement Report Application for Graduation Mid-Term Reports Transfer Evaluation Report Teacher Certification - Education Dept Record Final Grade C-Minors Report
Communication	Web Miscellaneous Programs
E-mail My Advisor(s) Emergency Contact Info and FERDS Bill & Parent Change Requests Home & Phone Address Change My Dorm and Roommate Info My Guest Registration Health Form Status Web Form	Vehicle Registration National Student Clearinghouse - Student Self Service Title IX Presentation and Test - Intro Screen
Registration	Student Account Information
Registration FAQ Student Holds VVU - Search for Sections/Consent Express Registration Search Register for Sections Manage Sections with Drop My Class Schedule Personal Registration Info	View Account and Make Payments

Step 3: Select Search/Register for Sections

“Search/Register for Sections” is the screen that is recommended to look up the courses being offered in a given semester and load them into your registration queue.



Using Search/Register for Sections Menu

YOU ONLY NEED TO FILL OUT THE “TERM” FIELD AND ONE OTHER FIELD TO SEARCH.

You can only search for one term at a time, so you will need to search/register for January Term and Spring 2021 courses separately

The term is always required to search for classes

Search/Register for Sections

NOTE - FOR INSTRUCTOR CONSENT:
Use link [VWU - Search for Sections on the STUDENTS MENU](#). Check your email after asking for consent.

Spring 2020 Semester: January 27, 2020 - May 12, 2020
Spring 2020 Mini Session 1: January 27, 2020 - March 18, 2020 (Degree Completion and Graduate Students only)
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Summer 2020 Session 2: May 26, 2020 - August 14, 2020 (12 weeks)
Summer 2020 Session 3: July 6, 2020 - August 14, 2020 (8 weeks)
Summer 2020 Session 4: May 18, 2020 - July 2, 2020 (Online Session Only)
Summer 2020 Session 5: July 6, 2020 - August 21, 2020 (Online Session Only)
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Fall 2020 Mini Session 2: October 21, 2020 - December 11, 2020 (Degree Completion and Graduate Students only)
[VWU Bookstore Link](#)

Term:

Starting On/After Date: Ending By Date:

Subject	Course Level	Course Number	Section	Course Type
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sections Meeting After: Sections Ending Before:

Mon Tue Wed Thu Fri Sat Sun

Day ASP

Course Title Keyword(s)

Location Academic Level

Instructor's Last Name

SUBMIT

Other fields you can add in your search:

- Subject
- Course Level
- Course Type
- Time of day
- Day of the week
- Instructor's Last Name

We recommend searching by

Subject

OR

Type

Step 3: Searching by Course Type

You can search to find courses that will fulfill specific general education requirements if you search by “Course Type”

Search/Register for Sections

NOTE - FOR INSTRUCTOR CONSENT:

Use link [VWU - Search for Sections on the STUDENTS MENU](#). Check your email after asking for consent.

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[VWU Bookstore Link](#)

Term **Fall Semester '20**

Starting On/After Date Ending By Date

Subject	Course Level	Course Number	Section	Course Type
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	AH-Creative Arts
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sections Meeting After Sections Ending Before

Mon Tue Wed Thu Fri Sat Sun

Day ASP

Course Title Keyword(s)

Location Academic Level

Instructor's Last Name

SUBMIT

Here are the general education categories to search by “Course Type”

Arts & Humanities
AH- Creative Arts
Math and Natural Science
MN- Lab Courses
Professional Studies
Social Science

Any other option available in the “Course Types” menu is not relevant.

Searching by Course Type

This will only produce a list of courses that count towards that General Education requirement.

Section Selection Results

NOTE: Students - Courses Requiring Instructor Consent are noted in the Search results. Click the appropriate "Make Request for Consent" link to automatically ask the instructor for consent to take a particular course from them. Faculty may not access consent request.

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Term	Status	Section Name and Title	Meeting Information	Faculty	Available/ Capacity	Instructor Consent	Credits	Academic Level	Stu Type	
1	Fall Semester 20	Open	APMU*101*01 (37333) Band	08/24/2020-12/09/2020 Lecture Monday, Wednesday 05:00PM - 06:15PM, Goode Performing Arts Center, Room 115	Squinobal, J	7 / 14	None Required	1.00	Undergraduate	D Day
2	Fall Semester 20	Open	APMU*111*01 (37334) Wesleyan Chorus, Brass	08/24/2020-12/11/2020 Lecture Monday, Wednesday, Friday 12:00PM - 12:50PM, Monumental Chapel, Room CHAPEL	Mortensen, B	3 / 20	None Required	1.00	Undergraduate	D Day
3	Fall Semester 20	Open	APMU*121*01 (37335) Open Lv Lessons-Inst	08/24/2020-12/11/2020 Lecture Days to be Announced, Times to be Announced To Be Announced, Room TBA	Squinobal, J	12 / 15	None Required	2.00	Undergraduate	D Day
4	Fall Semester 20	Open	APMU*131*01 (37324) Open Lv Lessons- Vocal	08/24/2020-12/11/2020 Lecture Days to be Announced, Times to be Announced To Be Announced, Room TBA	Mortensen, B	11 / 15	None Required	2.00	Undergraduate	D Day
5	Fall Semester 20	Open	APMU*141*01 (37335) Open Lv Lessons-Piano/Guitar	08/24/2020-12/11/2020 Lecture Days to be Announced, Times to be Announced To Be Announced, Room TBA	Squinobal, J	5 / 15	None Required	2.00	Undergraduate	D Day
6	Fall Semester 20	Open	APMU*151*01 (37320) Open Lv Lessons- Guitar	08/24/2020-12/11/2020 Lecture Days to be Announced, Times to be Announced To Be Announced, Room TBA	Squinobal, J	1 / 9	None Required	2.00	Undergraduate	D Day
7	Fall Semester 20	Open	APMU*201*01 (37337) Jazz Ensemble	08/24/2020-12/11/2020 Lecture Monday, Wednesday, Friday 12:00PM - 12:50PM, Fine Arts Building, Room THEATER	Squinobal, J	3 / 10	None Required	1.00	Undergraduate	D Day
8	Fall Semester 20	Open	APMU*202*01 (37338) Orchestra	08/26/2020-12/10/2020 Lecture Tuesday, Thursday 05:00PM - 05:15PM, Goode Performing Arts Center, Room 115	K. Schnepel	6 / 14	None Required	1.00	Undergraduate	D Day
9	Fall Semester 20	Open	APMU*204*01 (37339) Wesleyan Chorus, Chamber	08/25/2020-12/10/2020 Lecture Tuesday, Wednesday, Thursday 04:00PM - 04:50PM, Monumental Chapel, Room CHAPEL	Mortensen, B	7 / 30	Make Request for Consent	1.00	Undergraduate	D Day
10	Fall Semester 20	Closed	APMU*212*01 (37349) Wesleyan Chorus, Vocal	08/26/2020-12/10/2020 Lecture Tuesday, Thursday 12:00PM - 12:50PM, Monumental Chapel, Room CHAPEL	Mortensen, B	-8 / 0	Make Request for Consent	1.00	Undergraduate	D Day
11	Fall Semester 20	Closed	ART*204*01 (37347) Digital Art I	08/24/2020-12/09/2020 Studio Class Monday, Wednesday 01:00PM - 02:15PM, Virtual, Room REMOTE	Swift, S K	-1 / 11	None Required	4.00	Undergraduate	D Day
12	Fall Semester 20	Closed	ART*208*01 (37346) Drawing I	08/26/2020-12/10/2020 Studio Class Tuesday, Thursday 08:30AM - 09:45AM, Fine Arts Building, Room 3	Rudel, J M	0 / 10	None Required	4.00	Undergraduate	B Both
13	Fall Semester 20	Closed	ART*209*01 (37350) Drawing I	08/26/2020-12/10/2020 Studio Class Tuesday, Thursday 10:00AM - 11:15AM, Fine Arts Building, Room 3	Rudel, J M	-1 / 10	None Required	4.00	Undergraduate	D Day
14	Fall Semester 20	Closed	ART*208*01 (37351) Painting I	08/28/2020-12/11/2020 Studio Class Friday 09:00AM - 11:40AM, Fine Arts Building, Room 3	Rudel, J M	0 / 10	None Required	4.00	Undergraduate	D Day
15	Fall Semester 20	Closed	ART*209*01 (37353) Photography I	08/26/2020-12/10/2020 Studio Class Tuesday, Thursday 02:30PM - 04:00PM, Virtual, Room REMOTE	Swift, S K	0 / 10	None Required	4.00	Undergraduate	D Day
16	Fall Semester 20	Closed	ART*210*01 (37354) Ceramics I	08/26/2020-12/10/2020 Studio Class Tuesday, Thursday 01:30PM - 02:15PM, Fine Arts Building, Room 2	Guilfoyle, P	0 / 10	None Required	4.00	Undergraduate	D Day
17	Fall Semester 20	Closed	ART*213*01 (37355) Ceramics I	08/26/2020-12/10/2020 Studio Class Tuesday, Thursday 02:30PM - 03:45PM, Fine Arts Building, Room 2	Guilfoyle, P	0 / 10	None Required	4.00	Undergraduate	D Day
18	Fall Semester 20	Closed	ART*220*01 (37356) Introduction to Glass	08/26/2020-12/10/2020 Lecture Tuesday, Thursday 02:00PM - 05:00PM, Off Campus, Room CHRSLMUS	Swift, S K, Guilfoyle, P, Rogers, J C	0 / 12	None Required	4.00	Undergraduate	D Day
19	Fall Semester 20	Closed	ART*350*01 (37359) Top Raku Ceramics	08/24/2020-12/09/2020 Studio Class Monday, Wednesday 11:30AM - 12:45PM, Fine Arts Building, Room 2	Guilfoyle, P	0 / 12	None Required	4.00	Undergraduate	D Day
20	Fall Semester 20	Closed	ART*350*02 (37380) Top Printmaking	08/24/2020-12/09/2020 Studio Class Monday, Wednesday 10:00AM - 11:15AM, Fine Arts Building, Room 2	Guilfoyle, P	0 / 11	None Required	4.00	Undergraduate	D Day

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OK

Searching by Subject

Much of the time, you'll at least know the "Subject" area you want to look in so often that is the second field you'll fill in. So if you were looking for a business course to take, you would select the term and Management, Business, Economics as the Subject.

Select the Term and Subject you'd like to search for, then click "Submit."

Search/Register for Sections

NOTE - FOR INSTRUCTOR CONSENT:
Use link [VWU - Search for Sections on the STUDENTS MENU](#). Check your email after asking for consent.

Spring 2020 Semester: January 27, 2020 - May 12, 2020
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Summer 2020 Session 2: May 28, 2020 - August 14, 2020 (12 weeks)
Summer 2020 Session 3: July 8, 2020 - August 14, 2020 (5 weeks)
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Summer 2020 Session 5: July 8, 2020 - August 21, 2020 (Online Session Only)
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Fall 2020 Mini Session 1: August 28, 2020 - October 18, 2020 (Degree Completion and Graduate Students only)
Fall 2020 Mini Session 2: October 21, 2020 - December 11, 2020 (Degree Completion and Graduate Students only)
[VWU Bookstore Link](#)

Term: Fall Semester 20

Starting On/After Date: Ending By Date:

Subject	Course Level	Course Number	Section	Course Type
Management Business Economics	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sections Meeting After: Sections Ending Before:

Mon Tue Wed Thu Fri Sat Sun
Day ASP

Course Title Keyword(s)

Location Academic Level

Instructor's Last Name

Search by Subject

This will give you a list of all the MBE courses being taught in the term you've selected.

Section Selection Results

NOTE: Students - Courses Requiring Instructor Consent are noted in the Search results. Click the appropriate "Make Request for Consent" link to automatically ask the Instructor for consent to take a particular course from them. Faculty may not access consent request.

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Term	Status	Section Name and Title	Meeting Information	Faculty	Available/ Capacity	Instructor Consent	Credits	Academic Level	Stu Type
1 Fall Semester '20	Open	MBE100201 (37515) Introduction to Economics	08/25/2020-12/10/2020 Lecture Tuesday, Thursday 01:00PM - 02:15PM, Virtual, Room REMOTE	Vachira, MA	12 / 25	None Required	4.00	Undergraduate	B Both
2 Fall Semester '20	Open	MBE101001 (37516) Intro to Business	08/25/2020-12/10/2020 Lecture Tuesday, Thursday 09:30AM - 10:45AM, Clarke Hall, Room 214	M. Sarver	5 / 12	None Required	4.00	Undergraduate	B Both
3 Fall Semester '20	Open	MBE101002 (37517) Intro to Business	08/24/2020-12/09/2020 Lecture Monday, Wednesday 01:00PM - 02:15PM, Batten Center, Room TB ARENA	Makowski, D K	22 / 25	None Required	4.00	Undergraduate	B Both
4 Fall Semester '20	Open	MBE101003 (37518) Intro to Business	08/25/2020-12/10/2020 Lecture Tuesday, Thursday 02:30PM - 03:45PM, Batten Center, Room TB ARENA	Futyra, F	19 / 25	None Required	4.00	Undergraduate	B Both
5 Fall Semester '20	Closed	MBE200101 (37519) Introductory Macroeconomics	08/24/2020-12/09/2020 Lecture Monday, Wednesday 02:30PM - 04:10PM, Clarke Hall, Room 115	Norouzi, A	0 / 20	None Required	4.00	Undergraduate	B Both
6 Fall Semester '20	Closed	MBE201002 (37520) Introductory Macroeconomics	08/25/2020-12/10/2020 Lecture Tuesday, Thursday 02:30PM - 03:45PM, Greer Environmental Sci Center, Room 255	G. Wood	-2 / 20	None Required	4.00	Undergraduate	B Both
7 Fall Semester '20	Closed	MBE201003 (37521) Introductory Macroeconomics	08/26/2020-12/09/2020 Lecture Wednesday 08:30PM - 09:30PM, Greer Environmental Sci Center, Room 255	G. Wood	-2 / 20	None Required	4.00	Undergraduate	B Both
8 Fall Semester '20	Closed	MBE103001 (37522) Accounting I	08/24/2020-12/11/2020 Lecture Monday, Wednesday, Friday 10:00AM - 10:50AM, Virtual, Room REMOTE	Dessouki, E E	0 / 20	None Required	4.00	Undergraduate	B Both
9 Fall Semester '20	Open	MBE103002 (37523) Accounting I	08/24/2020-12/11/2020 Lecture Monday, Wednesday, Friday 11:00AM - 11:50AM, Virtual, Room REMOTE	Dessouki, E E	5 / 20	None Required	4.00	Undergraduate	B Both
10 Fall Semester '20	Open	MBE103003 (37524) Accounting I	08/25/2020-12/10/2020 Lecture Tuesday, Thursday 01:00PM - 02:15PM, Virtual, Room REMOTE	Hotellis, S	5 / 20	None Required	4.00	Undergraduate	B Both
11 Fall Semester '20	Open	MBE103004 (37525) Accounting I	08/25/2020-12/08/2020 Lecture Tuesday 08:30PM - 09:30PM, Virtual, Room REMOTE	Hotellis, S	13 / 20	None Required	4.00	Undergraduate	B Both
12 Fall Semester '20	Open	MBE201001 (37527) Prin of Mgmt: A Proj Approach	08/24/2020-12/09/2020 Lecture Monday, Wednesday 02:30PM - 03:45PM, Greer Environmental Sci Center, Room 255	Ewell, P L	1 / 23	None Required	4.00	Undergraduate	B Both
13 Fall Semester '20	Open	MBE103001 (37529) Comparative Economic Systems	08/25/2020-12/10/2020 Lecture Tuesday, Thursday 01:00PM - 02:15PM, Blocker Hall, Room 215	G. Wood	3 / 8	None Required	4.00	Undergraduate	B Both
14 Fall Semester '20	Open	MBE110001 (37530) Marketing Principles	08/25/2020-12/10/2020 Lecture Tuesday, Thursday 02:30PM - 04:10PM, Batten Center, Room 255	Ferguson, LA	4 / 22	None Required	4.00	Undergraduate	B Both
15 Fall Semester '20	Open	MBE222001 (37532) Financial Management	08/24/2020-12/09/2020 Lecture Monday, Wednesday 11:30AM - 12:45PM, Clarke Hall, Room 125	Nafar, N	7 / 16	None Required	4.00	Undergraduate	B Both
16 Fall Semester '20	Open	MBE222002 (37533) Financial Management	08/24/2020-12/09/2020 Lecture Monday, Wednesday 08:30AM - 09:45AM, Clarke Hall, Room 125	Nafar, N	13 / 16	None Required	4.00	Undergraduate	B Both
17 Fall Semester '20	Closed	MBE133001 (37555) Accounting Information Systems	08/24/2020-12/09/2020 Lecture Monday, Wednesday 01:00PM - 02:15PM, Virtual, Room REMOTE	Dessouki, E E	0 / 15	None Required	4.00	Undergraduate	B Both
18 Fall Semester '20	Open	MBE133001 (37524) Conflict Management	08/24/2020-12/09/2020 Lecture Monday, Wednesday 02:30PM - 03:45PM, Blocker Hall, Room 215	Gibson, WA	1 / 8	None Required	4.00	Undergraduate	B Both
19 Fall Semester '20	Open	MBE133002 (37535) Conflict Management	08/26/2020-12/09/2020 Lecture Wednesday 08:30PM - 09:30PM, Blocker Hall, Room 215	Gibson, WA	1 / 8	None Required	4.00	Undergraduate	B Both
20 Fall Semester '20	Open	MBE140001 (37536) Seminar in Managerial Ethics	08/25/2020-12/10/2020 Lecture Tuesday, Thursday 01:00PM - 02:15PM, Batten Center, Room TB ARENA	DeMasi, F	3 / 25	None Required	4.00	Undergraduate	B Both

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OK

Searching by Course Levels

You can likewise perform searches for just courses at a particular level by filling in the “Term” field and the “Course Level” field.

Term

Starting On/After Date Ending By Date

Subjects	Course Levels	Course Number	Section	Types
<input type="text"/>	<input type="text" value="100 - Freshman Level"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sections Meeting After Sections Ending Before

Mon Tue Wed Thu Fri Sat Sun

Day EWP

Course Title Keyword(s)

Academic Level

Instructor's Last Name

Search by days/times available

Alternatively, you can use the meeting time and days of the week boxes to limit your search to times and days you are available. Be cautious, however, about limiting your search to just what you think you want or need. Often, doing so can prevent you from finding what you need.

Term **Fall Semester '20** ▾

Starting On/After Date Ending By Date

Subjects	Course Levels	Course Number	Section	Types
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sections Meeting After **9am** ▾ Sections Ending Before **12pm** ▾

Mon Tue Wed Thu Fri Sat Sun

Day EWP

Course Title Keyword(s)

Academic Level

Instructor's Last Name

SUBMIT

Search for all available courses

To search for all available courses for a given semester, fill in the “Term” field and, in the “Academic Level” drop-down menu, select Undergraduate.

Term

Starting On/After Date Ending By Date

Subjects	Course Levels	Course Number	Section	Types
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sections Meeting After Sections Ending Before

Mon Tue Wed Thu Fri Sat Sun

Day EWP

Course Title Keyword(s)

Academic Level

Instructor's Last Name

SUBMIT

Search by Subject w/ specific course number

If you know the specific course number that's also a good field to fill in. USUALLY, YOU WON'T WANT TO FILL IN ANY MORE INFORMATION THAN NECESSARY. So if you were looking to add Accounting I (MBE 203), for example, you would select "Fall Semester '20" for the term, "Management, Business, Economics" for the Subject, 203 for the Course Number, and click "Submit."

Doing so will take you to the Selection Results page.

Search/Register for Sections

NOTE - FOR INSTRUCTOR CONSENT:
Use link [VWU - Search for Sections on the STUDENTS MENU](#). Check your email after asking for consent.

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[VWU Bookstore Link](#)

Term: Fall Semester '20

Starting On/After Date: Ending By Date:

Subject	Course Level	Course Number	Section	Course Type
Management, Business, Economics		203		

Sections Meeting After: Sections Ending Before:

Mon Tue Wed Thu Fri Sat Sun

Day ASP

Course Title Keyword(s)

Location Academic Level

Instructor's Last Name

SUBMIT

Search by Subject w/ specific course number

This is a list of all the sections of MBE 203 Accounting I being offered in the regular fall 2020 semester.

CURRENT STUDENTS

Welcome

VWC Selection Results

NOTE - FOR INSTRUCTOR CONSENT:

Use link [VWU - Search for Sections](#) on the [STUDENTS MENU](#). Check your email after asking for consent.

Narrow my search

Re-sort my results

Select	Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity	Credits	CEUs	Stu Type
<input type="checkbox"/>	Fall Semester '20	Closed	MBE*203*01 (37822) Accounting I	Virginia Wesleyan University	08/24/2020-12/11/2020 Lecture Monday, Wednesday, Friday 10:00AM - 10:50AM, Clarke Hall, Room 118	Dessouki, E E	0 / 20	4.00		B Both
<input type="checkbox"/>	Fall Semester '20	Open	MBE*203*02 (37823) Accounting I	Virginia Wesleyan University	08/24/2020-12/11/2020 Lecture Monday, Wednesday, Friday 11:00AM - 11:50AM, Clarke Hall, Room 118	Dessouki, E E	8 / 20	4.00		B Both
<input type="checkbox"/>	Fall Semester '20	Open	MBE*203*03 (37824) Accounting I	Virginia Wesleyan University	08/25/2020-12/10/2020 Lecture Tuesday, Thursday 01:00PM - 02:15PM, Virtual, Room REMOTE	Hiotellis, S	8 / 20	4.00		B Both
<input type="checkbox"/>	Fall Semester '20	Open	MBE*203*04 (37825) Accounting I	Virginia Wesleyan University	08/25/2020-12/08/2020 Lecture Tuesday 08:30PM - 09:30PM, Virtual, Room REMOTE	Hiotellis, S	13 / 20	4.00		B Both

SUBMIT

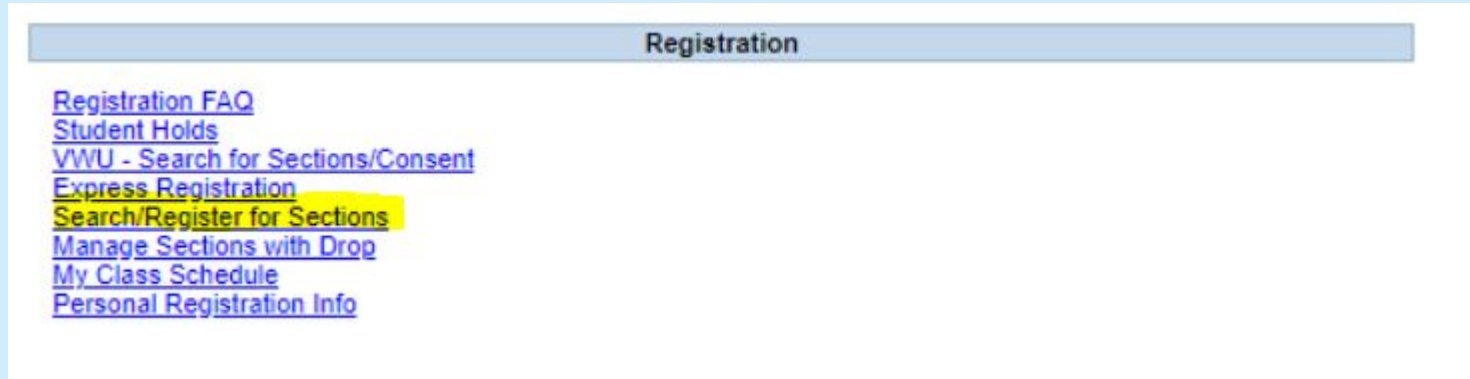
Registration Instructions

Now that you know how to search for courses, we will go through the web registration process using Search/Register for Sections.

We will use our search for MBE 203 as an example for registration instructions.

Step 1: Select Search/Register for Sections

“Search/Register for Sections” is the screen that is recommended to look up the courses being offered in a given semester and load them into your registration queue.



Step 2: Search for courses

To register for a specific course: Add the Term, Subject, and Course Number. Click Submit

In this example we are registering for Accounting I (MBE 203). Enter the following information.

Term:

Enter the term you are searching for

Subject:

Management, Business, Economics

Course Number:

203

Then click Submit

Search/Register for Sections

NOTE - FOR INSTRUCTOR CONSENT:
Use link [VWU - Search for Sections on the STUDENTS MENU](#). Check your email after asking for consent.

Spring 2020 Semester: January 27, 2020 - May 12, 2020
Spring 2020 Mini Session 1: January 27, 2020 - March 18, 2020 (Degree Completion and Graduate Students only)
Spring 2020 Mini Session 2: March 23, 2020 - May 12, 2020 (Degree Completion and Graduate Students only)
Summer 2020 Session 1: May 26, 2020 - June 23, 2020 (4 weeks)
Summer 2020 Session 2: May 26, 2020 - August 14, 2020 (12 weeks)
Summer 2020 Session 3: July 6, 2020 - August 14, 2020 (8 weeks)
Summer 2020 Session 4: May 18, 2020 - July 2, 2020 (Online Session Only)
Summer 2020 Session 5: July 6, 2020 - August 21, 2020 (Online Session Only)
Fall 2020 Semester: August 24, 2020 - December 11, 2020
Fall 2020 Mini Session 1: August 20, 2020 - October 16, 2020 (Degree Completion and Graduate Students only)
Fall 2020 Mini Session 2: October 21, 2020 - December 11, 2020 (Degree Completion and Graduate Students only)
[VWU Bookstore Link](#)

Term: Fall Semester '20

Starting On/After Date: mm/dd/yyyy Ending By Date: mm/dd/yyyy

Subject	Course Level	Course Number	Section	Course Type
Management, Business, Economics		203		

Sections Meeting After: Sections Ending Before:

Mon Tue Wed Thu Fri Sat Sun

Day ASP

Course Title Keyword(s)

Location Academic Level

Instructor's Last Name

SUBMIT

Step 3: Select a section

After deciding which section works best with your schedule, check the “Select” box next to that section and click Submit.

VWC Selection Results

NOTE - FOR INSTRUCTOR CONSENT:

Use link: [VWU - Search for Sections on the STUDENTS MENU](#). Check your email after asking for consent.

Narrow my search

Re-sort my results TERM Term, Section Name

Select	Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity	Credits	CEUs	Stu Type
<input type="checkbox"/>	Fall Semester '20	Closed	MRE*202*01 (37572) Accounting	Virginia Wesleyan University	08/24/2020-12/11/2020 Lecture Monday, Wednesday, Friday 10:00AM - 10:50AM, Clarke Hall, Room 118	Dessouki, E E	0 / 20	4.00		B Both
<input checked="" type="checkbox"/>	Fall Semester '20	Open	MRE*202*02 (37823) Accounting	Virginia Wesleyan University	08/24/2020-12/11/2020 Lecture Monday, Wednesday, Friday 11:00AM - 11:50AM, Clarke Hall, Room 118	Dessouki, E E	6 / 20	4.00		B Both
<input type="checkbox"/>	Fall Semester '20	Open	MRE*202*03 (37824) Accounting	Virginia Wesleyan University	08/25/2020-12/10/2020 Lecture Tuesday, Thursday 01:00PM - 02:15PM, Virtual, Room REMOTE	Hotellis, S	6 / 20	4.00		B Both
<input type="checkbox"/>	Fall Semester '20	Open	MRE*202*04 (37825) Accounting	Virginia Wesleyan University	08/25/2020-12/08/2020 Lecture Tuesday 06:30PM - 09:30PM, Virtual, Room REMOTE	Hotellis, S	13 / 20	4.00		B Both

SUBMIT

Step 4: Course appears in queue

Once you click Submit, the Manage Sections with Drop screen will appear, and the course will be loaded into your course queue.

CURRENT STUDENTS Welcome

Manage Sections with Drop

IMPORTANT: All new registrations and drops will be finalized when you click **submit**. Your actions will be displayed on the "Registration Results" page.

Spring 2020 Semester: January 27, 2020 - May 12, 2020
Spring 2020 Mini Session 1: January 27, 2020 - March 18, 2020 (Degree Completion and Graduate Students only)
Spring 2020 Mini Session 2: March 23, 2020 - May 12, 2020 (Degree Completion and Graduate Students only)
Summer 2020 Session 1: May 26, 2020 - June 23, 2020 (4 weeks)
Summer 2020 Session 2: May 26, 2020 - August 14, 2020 (12 weeks)
Summer 2020 Session 3: July 6, 2020 - August 14, 2020 (6 weeks)
Summer 2020 Session 4: May 18, 2020 - July 2, 2020 (Online Session Only)
Summer 2020 Session 5: July 6, 2020 - August 21, 2020 (Online Session Only)
Fall 2020 Semester: August 24, 2020 - December 11, 2020
Fall 2020 Mini Session 1: August 28, 2020 - October 16, 2020 (Degree Completion and Graduate Students only)
Fall 2020 Mini Session 2: October 21, 2020 - December 11, 2020 (Degree Completion and Graduate Students only)
[VWU Bookstore Link](#)

Name: ██████████

Action for ALL Pref. Sections (or choose below)

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity	Credits	CEUs
<input type="text"/>	Fall Semester '20	MBE*203*02 (37823) Accounting I	Virginia Wesleyan University	08/24/2020-12/11/2020 Lecture Monday, Wednesday, Friday 11:00AM - 11:50AM, Clarke Hall, Room 118	Dessouki, E E	6 / 20	4.00	

Current Registrations

Drop	Term	Pass/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
<input type="checkbox"/>	Fall Semester '20		COMM*222*01 (37440) Public Speaking	Virginia Wesleyan University	08/25/2020-12/10/2020 Lecture Tuesday, Thursday 01:00PM - 02:15PM, Blocker Hall, Room 18	Bromley, J M	4.00	
<input type="checkbox"/>	Fall Semester '20		MBE*201*02 (37820) Introductory Macroeconomics	Virginia Wesleyan University	08/25/2020-12/10/2020 Lecture Tuesday, Thursday 02:30PM - 03:45PM, Greer Environmental Sci Center, Room 255	G. Wood	4.00	
<input type="checkbox"/>	Fall Semester '20		MBE*373*01 (37834) Conflict Management	Virginia Wesleyan University	08/24/2020-12/09/2020 Lecture Monday, Wednesday 02:30PM - 03:45PM, Blocker Hall, Room 216	Gibson, W A	4.00	

If one of my choices is not available

SUBMIT

YOU HAVE NOT YET REGISTERED FOR THIS COURSE. YOU MUST COMPLETE THE REMAINING STEPS TO BE REGISTERED FOR YOUR COURSES.

Step 6: Change Action to Register

To register for the course and add it to your semester schedule, choose “Register” in the Action pop up menu.

You also should change the “If one of my choices is not available” to “PART Complete only available” in the lower left hand corner. Doing so will register you for any of the courses you’ve chosen that are open and work with each other. If you leave this menu on “ALL” you won’t be registered for any of your courses unless all of them are open and work with one another.

Once you have changed the Action to “Register” and selected “PART Complete only available,” then click Submit.

CURRENT STUDENTS Welcome

Manage Sections with Drop

IMPORTANT: All new registrations and drops will be finalized when you click **submit**. Your actions will be displayed on the "Registration Results" page.

Spring 2020 Semester: January 27, 2020 - May 12, 2020
Spring 2020 Mini Session 1: January 27, 2020 - March 18, 2020 (Degree Completion and Graduate Students only)
Spring 2020 Mini Session 2: March 23, 2020 - May 12, 2020 (Degree Completion and Graduate Students only)
Summer 2020 Session 1: May 26, 2020 - June 23, 2020 (4 weeks)
Summer 2020 Session 2: May 26, 2020 - August 14, 2020 (12 weeks)
Summer 2020 Session 3: July 6, 2020 - August 14, 2020 (6 weeks)
Summer 2020 Session 4: May 18, 2020 - July 2, 2020 (Online Session Only)
Summer 2020 Session 5: July 6, 2020 - August 21, 2020 (Online Session Only)
Fall 2020 Semester: August 24, 2020 - December 11, 2020
Fall 2020 Mini Session 1: August 28, 2020 - October 18, 2020 (Degree Completion and Graduate Students only)
Fall 2020 Mini Session 2: October 21, 2020 - December 11, 2020 (Degree Completion and Graduate Students only)
[WVU Bookstore Link](#)

Name

Action for ALL Pref. Sections (or choose below)

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity	Credits	CEUs
<input type="text" value="Register"/>	Fall Semester '20	MBE*203*02 (37823) Accounting I	Virginia Wesleyan University	08/24/2020-12/11/2020 Lecture Monday, Wednesday, Friday 11:00AM - 11:50AM, Clarke Hall, Room 118	Dessouki, E E	8 / 20	4.00	

Current Registrations

Drop	Term	Pass/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
<input type="checkbox"/>	Fall Semester '20		COMM*222*01 (37440) Public Speaking	Virginia Wesleyan University	08/25/2020-12/10/2020 Lecture Tuesday, Thursday 01:00PM - 02:15PM, Blocker Hall, Room 18	Bromley, J M	4.00	
<input type="checkbox"/>	Fall Semester '20		MBE*201*02 (37820) Introductory Macroeconomics	Virginia Wesleyan University	08/25/2020-12/10/2020 Lecture Tuesday, Thursday 02:30PM - 03:45PM, Greer Environmental Sci Center, Room 255	G. Wood	4.00	
<input type="checkbox"/>	Fall Semester '20		MBE*373*01 (37834) Conflict Management	Virginia Wesleyan University	08/24/2020-12/09/2020 Lecture Monday, Wednesday 02:30PM - 03:45PM, Blocker Hall, Room 216	Gibson, W A	4.00	

If one of my choices is not available

SUBMIT

Step 7: Check Registration Results, Click OK

If the course is open, does not conflict with another course you're registered for, does not require special consent, and doesn't require a prerequisite you don't yet have, it will be added to your schedule.

*****BUT YOU ARE NOT YET FULLY REGISTERED FOR THE COURSE*****

CURRENT STUDENTS

Welcome

Registration Results

The following request(s) have been processed:

Term	Status	Pass/ Fail/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
Fall Semester '20	Registered for this section		MBE*203*02 (37823) Accounting I	Virginia Wesleyan University	08/24/2020-12/11/2020 Lecture Monday, Wednesday, Friday 11:00AM - 11:50AM, Clarke Hall, Room 118	[REDACTED]	4.00	

Here are all of the sections for which you are currently registered:

Term	Pass/ Fail/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
Fall Semester '20		COMM*222*01 (37440) Public Speaking	Virginia Wesleyan University	08/25/2020-12/10/2020 Lecture Tuesday, Thursday 01:00PM - 02:15PM, Blocker Hall, Room 18	[REDACTED]	4.00	
Fall Semester '20		MBE*201*02 (37823) Introductory Macroeconomics	Virginia Wesleyan University	08/25/2020-12/10/2020 Lecture Tuesday, Thursday 02:30PM - 03:45PM, Greer Environmental Sci Center, Room 255	[REDACTED]	4.00	
Fall Semester '20		MBE*203*02 (37823) Accounting I	Virginia Wesleyan University	08/24/2020-12/11/2020 Lecture Monday, Wednesday, Friday 11:00AM - 11:50AM, Clarke Hall, Room 118	[REDACTED]	4.00	
Fall Semester '20		MBE*373*01 (37834) Conflict Management	Virginia Wesleyan University	08/24/2020-12/09/2020 Lecture Monday, Wednesday 02:30PM - 03:45PM, Blocker Hall, Room 216	[REDACTED]	4.00	

Here are all of the sections for which you are waitlisted (not registered):

Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
		You are not currently waitlisted in any courses.					

OK

To complete your registration you **MUST** click the OK button at the bottom of the page.

Step 8: To check your schedule, Click “My Class Schedule”

Confirm that your courses were correctly added by double checking your class schedule through the “My Class Schedule” link on Registration Menu.



Step 9: Enter the Term

Select the term: January Term 21 or Spring Semester 21



The screenshot shows a web interface for 'My Class Schedule'. At the top, there is a dark blue header with the text 'CURRENT STUDENTS' on the left and 'Welcome' on the right. Below the header, the title 'My Class Schedule' is centered. Underneath the title, there is a dropdown menu labeled 'Term' with the text 'Fall Semester 20' and a downward arrow. Below the dropdown menu is a blue button with the text 'SUBMIT' in white. The 'Term' label and the 'SUBMIT' button are highlighted with yellow boxes.

Then click Submit.

Step 10: Check for courses in “My Class Schedule”

Your schedule will list all your classes and the pertinent information about them.

CURRENT STUDENTS

Welcome

Schedule



5817 Wesleyan Drive, Virginia Beach, VA 23455

Office of the Registrar 757-455-3358

FULL TIME: Minimum of 12 credits

Term

Fall Semester '20

Total Registered Credits 16.00

Course Name and Title	Status	Meeting Information	Creds	General Studies	Pass Aud	Start Date	Printed Comments
MBE*201*02 (37620) Introductory Macroeconomics	New	08/25/2020-12/10/2020 Lecture Tuesday, Thursday 02:30PM - 03:45PM, Greer Environmental Sci Center, Room 255	4.00	PS		08/24/20	
COMM*222*01 (37440) Public Speaking	New	08/25/2020-12/10/2020 Lecture Tuesday, Thursday 01:00PM - 02:15PM, Blocker Hall, Room 18	4.00			08/24/20	
MBE*373*01 (37634) Conflict Management	New	08/24/2020-12/09/2020 Lecture Monday, Wednesday 02:30PM - 03:45PM, Blocker Hall, Room 216	4.00	W		08/24/20	
MBE*203*02 (37623) Accounting I	New	08/24/2020-12/11/2020 Lecture Monday, Wednesday, Friday 11:00AM - 11:50AM, Clarke Hall, Room 118	4.00			08/24/20	

OK

Title IX Requirement

As part of complying with federal law, all students and employees of the university must complete mandatory yearly Title IX training about procedures for addressing issues of sexual harassment on campus.

Watch the video and then click the Start Test button to complete the Title IX quiz. Once you've done this you will have access to all WebAdvisor functions and can see your schedule. You won't have to take the quiz again for a year.

Title IX Presentation and Test - Intro Screen

Test Title

Virginia Wesleyan University

Title IX

Online Test Questions

Title IX
Virginia Wesleyan
University

Slide 1

Google Slides

Test Description

Welcome to Virginia Wesleyan University's electronic Title IX Test! Please make certain you have reviewed our Title IX presentation (the powerpoint shown above) prior to completing this test.

Your Status

Test has not yet been started.

START TEST